



City of Saint Paul
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**SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET
COMMITTEE MEETING**

Monday, December 14, 2015 at 3:30 p.m.

City Hall Conference Room 42

MEETING MINUTES

Members Present:	Tia Anderson, Kellie Charles Connor, Jacob Dorer, Diane Gerth, My Lee, Noel Nix, Paul Raymond, Paul Sawyer, Michael Steward
Members Excused:	Mary Morse Marti, Darren Tobolt, Gary Unger
Members Absent:	
Visitors and City Staff Present:	Daley Lehmann, Mike Michaud– OFS Paul Kurtz – Public Works Jody Martinez – Parks Ross Currier, Jenny Wolfe - PED

1. The CIB Committee convened at 3:35 pm.
2. Approval of the Agenda with the addition of a PED resolution at the end of the meeting.

Mr. Raymond moved for approval, Mr. Dorer second. All approved.

3. Approval of November 16th, 2015 Meeting Minutes

Ms. Gerth moved for approval, Ms. Charles Connor seconded. All approved.

4. Chair's Comments

Mr. Sawyer spoke about the Capital Maintenance Committee and what the committee has recommended to be funded for 2016-2017. Mr. Lehmann said that at the January meeting, the CIB Committee will vote to approve what the Capital Maintenance Committee has recommended and that a summary sheet will be provided.

5. Action Items.

Library:

RES PH 15-346: Amending the financing and spending budget in the Library Department capital maintenance budget in order to complete Phase II of the George Latimer Central Library Gutter Lining project.

Mr. Michaud spoke about how the resolution funded the 2nd phase of the Library gutter project. He went into detail about how the first phase was funded in 2008 and how the third was on the list of projects funded in the capital maintenance budget in 2016. He explained that the project became more expensive than originally forecasted due to legislative code changes regarding safety and engineering requirements.

Ms. Anderson moved for approval, Mr. Dorer seconded. All approved.

Parks and Recreation:

RES PH 15-325: Accepting materials, installation, and a three year network operation subscription for two electric vehicle charging stations in an amount up to \$22,420, one station in the Bruce Vento Nature Sanctuary and one in Upper Landing Park, and to thank the Twin Cities Clean Cities Coalition and the Mississippi National River and Recreation Area Clean Cities/National Parks Partnership for their generous gift of the charging stations, and to establish a finance and spending plan for the electric vehicle charging stations.

Ms. Martinez spoke about how the resolution is to fund two electronic vehicle charging stations in the Bruce Vento Nature Sanctuary and the Upper Landing Park. She spoke about how the idea is that the more electronic charging stations there are, the cheaper the electricity will be as well as cause a greater demand for the vehicles.

Mr. Dorer stated that there have been thefts at the Bruce Vento park of different types of metals. He asked if people would be able to steal metal from these charging stations. Mr. Nix added a question regarding cameras at the park. Ms. Martinez responded that she did not know about how you could steal metal from the charging stations and that there were no cameras in the park.

Ms. Anderson asked if there were priority areas to install these charging stations and how locations were determined. Ms. Martinez responded by saying that the National Park Service wanted them along the water and that the Mayor's office worked to procure the funding.

Ms. Anderson moved approval, Mr. Dorer seconded. All Approve.

RES PH 15-369: Amending the financing and spending budget plans in the Department of Parks and Recreation by adding a \$30,000 donation from the Sisters of the Good Shepherd via the Trust for Public Land towards implementation of courtyard features at Frogtown Park and Farm.

Ms. Martinez gave a quick overview of the resolution and what the funding would be used for.

Mr. Raymond moved approval, Mr. Nix seconded. All Approved.

Public Works:

RES PH 15-374: Amending the financing and spending budgets in the Office of Financial Services to remove \$1,764,337 that was double budgeted as Prior Year Street Improvement Bonds (PY SIB) and placed into 2014 SIB Contingency in error.

Mr. Kurtz stated that the resolution was a corrective action from a previous resolution. He stated that the SIB contingency was not properly reduced to reflect the actual budget causing the amount to be booked twice.

Ms. Charles Connor moved approval, Ms. Anderson seconded. All Approve.

RES PH 15-376: Amending the financing and spending plans for the debt service, right-of-way, and capital funds for the 2015 sidewalk quadrant construction projects.

Mr. Kurtz went into detail about why the city must do additional sidewalk quadrant work over the next few years. He said that the sidewalk was mandated to be ADA compliant with new pedestrian ramps. He stated that every year the city budgets \$999k from the Right-of-Way fund for sidewalk improvements and maintenance. He added that in 2016 there is a 2.5% rate increase of the Right-of-Way charge mean for sidewalk improvements. This resolution moves \$350k in 2015 to the Right-of-Way fund to fund the sidewalk work that was already completed. Public Works will also receive transfers in 2016 and 2017 for sidewalk improvement work. The funds will be transfers from the debt service fund, which will get additional funding from the SIB contingency.

Mr. Sawyer asked where the ADA compliance came from. Mr. Kurtz stated that it was spurred from a lawsuit and the settlement was that the city would do the additional sidewalk work. Mr. Kurtz also added that the time to do the sidewalk work is when the street is being reconstructed.

Ms. Anderson asked about major intersections and the audible signals. Mr. Kurtz stated that the construction was only for the pedestrian ramps. He went on to say that the intersection audible signals come from different funding sources to the city.

Ms. Anderson moved approval, Mr. Dorer seconded. All Approve.

Planning and Economic Development:

RES PH 15-360: Approving and authorizing conveyance of Palace Theatre to the Housing and Redevelopment Authority of the City of Saint Paul (HRA), execution of a reimbursement and loan agreement with the HRA, assignment of existing contracts to the HRA, approval of sprinkler assessment, and approval of budget amendment and related actions.

Mr. Currier stated that the Palace Theatre is a priority of the Mayor's office and rehabilitating the structure is the first step to making the theatre a fully functional entertainment venue.

Ms. Wolfe spoke about the financing of the project. She stated that \$1.4m of the 8-80 funding was to be added to the project. Of the \$1.4m, \$1.25m from the Jackson Street Project and the remaining amount from other project savings. The Jackson Street Project would be made whole by the HRA directly.

Mr. Dorer stated that the project cost is significant; he asked if there were problems with the structure. Mr. Currier stated that the theatre is a \$14m dollar project, of which ½ of the construction has been completed. He stated that all of the testing is done and everything that needs to be torn away and looked at has. Mr. Nix asked if any poisonous substances or asbestos had been found. Mr. Currier responded no.

Ms. Anderson asked why the HRA is supporting the Jackson Street Project. Ms. Wolfe responded by saying that the Palace Theatre is State of Minnesota financed. The city needs the HRA to say the money that is going to the project is a loan, not a grant. Mr. Currier added that only the 8-80 funding will be paid back.

Mr. Sawyer stated that he was happy that the Palace Theatre would be paying back the 8-80 funds over time. He went on to say that he would like a high level PED staff to come talk with the CIB Committee about 8-80 funding. He stressed that the east side of Saint Paul needs economic development and interested to see what is happening with the Grand Rounds project.

Mr. Noel was interested in hearing how the project will repay the 8-80 funding. Ms. Wolfe stated that the funds will be repaid through a ticket fee. Mr. Currier added that due to State funding, the city must own the building for at least 40 years.

Ms. Charles Connor moved approval, Mr. Raymond seconded. All Approve.

6. Adjourn

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